

# CTI Progress Note



Phase #:

Phase One: Transition

Phase Two: Try-Out

Phase Three: Transfer

Date of phone call,  
meeting, or other:

Month

Day

Year

Veteran's Name: \_\_\_\_\_

Veteran's Signature (if applicable): \_\_\_\_\_

## Check One Box Only.

- |   |   |
|---|---|
| <input type="checkbox"/> Received call              | <input type="checkbox"/> Field-based meeting    |
| <input type="checkbox"/> Office-based meeting       | <input type="checkbox"/> Sent fax/e-mail/letter |
| <input type="checkbox"/> Received fax/e-mail/letter | <input type="checkbox"/> Attempted call         |
| <input type="checkbox"/> Made call                  | <input type="checkbox"/> Attempted meeting      |

Can record multiple attempts on this note if to  
same person, same day:

List Persons:

Name and position/agency or relationship

Location:

Notes:

Next Steps:

Case Manager Signature: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Supervisor Signature (optional): \_\_\_\_\_

Today's Date: \_\_\_\_\_